



Home Office  
**UK Border  
Agency**

Virtual Law

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UK Border Agency  
The Capital Building  
Liverpool  
L3 9PP

Tel

Fax

Email [@ukba.gsi.gov.uk](mailto:ukba.gsi.gov.uk)

Web [www.ukba.homeoffice.gov.uk](http://www.ukba.homeoffice.gov.uk)

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Your Ref. 01 234 5678

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Date 30 May 2013

British Citizen

We are pleased to enclose a certificate of registration as a British Citizen. Will you please arrange to forward this certificate and this letter to the applicant. The effective date is shown at the bottom of the certificate. It should be kept in a safe place as it is a valuable document and may be needed as evidence of citizenship, for instance, when applying for a passport. **Please note this certificate should not be altered or defaced in any way, for example by laminating it, as this will not be accepted if applying for a passport.**

Please check the certificate carefully. If any details are incorrect, you should return the certificate to this office as soon as possible, explain what needs to be amended and provide documentary evidence to support the change.